

1 Contract position (m/f)

Project: MOBILISE: AN ERA CHAIR TO FURTHER EXCELLENCE IN MOLECULAR BIOENGINEERING AT i3S

INEB/i3S invites applications for 1 (one) contract position in the scope of the Project **MOBILISE: AN ERA CHAIR TO FURTHER EXCELLENCE IN MOLECULAR BIOENGINEERING AT i3S** funded by the European Commission, with the following reference:

i3S.MOBILISE_PMD_01_2021

Admission requirements: Any national, foreign and stateless candidate who holds a doctorate degree **in the area of management or in science/engineering/technology** and a scientific and professional curriculum whose profile is suited for the activity to be performed can submit their applications. If the doctorate has been awarded by a foreign higher education institution, it must comply with the provisions of Decree-Law no. 66/2018, of August 16, and any formalities established therein must be complied with.

Admission requirements for the position are:

- PhD in area of management or in science/engineering/technology;
- Knowledge/experience in biomedical sciences;
- Experience in the management of international collaborative projects, such as FP7 or H2020;
- Proficiency in English, written and spoken.

Work plan: The successful candidate will perform tasks related to the project management and dissemination activities:

- Preparation and writing of deliverables according to the project plan,
- Enable timely reporting to the European Commission,
- Guarantee efficient communication with European Commission,
- Provide regular update on project management actions,
- Support project meetings organization,
- Set clear communication and dissemination actions and guarantee their implementation,
- Support the project exploitation activities,
- Support the MOBILISE ERA CHAIR grant holder and Management Committee in all aspects related to the project management.

Jury:

President: Fernando Jorge Monteiro

Vowels: Mário Barbosa, Cristina Martins and Ana Paula Pego

Substitute Vowels: Cristina Ribeiro, Meriem Lamghari and Bruno Sarmento



Evaluation criteria:

The evaluation of the CV of the candidates, namely the scientific merit and management capacity in science and technology, will be made according to the following criteria:

a) Detailed CV (55 %)

- List of publications relevant to the area to which they apply (10%)
- R & D & D projects in which they participate or participated (15%)
- Experience in R & D + D with relevance to the i3S, namely in the area of international projects (30%)

b) Declaration of motivation for the area where the application is placed as well as a detailed description of the action plan that intends to develop during the duration of the contract (15%).

c) To provide further clarification, candidates that fulfil the admission requirements will be interviewed (30%).

Candidates final classification shall be given based on a scale 0-100.

Contract duration: 12 months, with possibility to be renewed up to 24 months. The contract is expected to start in February 2021.

Value for monthly salary: Salary will be indexed to Single Salary Table (“Tabela Remuneração Única” - TRU), **level 50 to 54** of the TRU (equivalent to assistant researcher), according to candidate experience. The Portuguese Labor Law will regulate the contract. The selected candidate will benefit from an excellent research environment.

Applications are open from the **8 to 24 January 2021**.

To apply for the Contract position (*i3S.MOBILISE_PMD_01_2021*) candidates must submit online the following documents:

- a) Detailed curriculum vitae in English;
- b) Copy of certificates or diplomas;
- c) Letter of motivation in English;
- d) Brief description of the most relevant management activities of the last 5 years (maximum 1 page);
- e) Other documents relevant for the evaluation of qualification in related scientific area;
- f) Contact of 2 references.

http://portal.i3s.up.pt/gestaocandidaturasineb/index.php?codigo=i3S.MOBILISE_PMD_01_2021

All candidates who **formalize** the **application** in an **improper way** or **fail to prove** the **requirements** imposed by this tender are **excluded from admission**. In case of doubt, the panel



is entitled to request any candidate to present further documentation supporting their statements.

False statements provided by the candidates shall be punished by law.

Both admitted and excluded candidate list and **final classification list** shall be **published in the website of INEB** (www.ineb.up.pt), and the **candidates are notified by email**. After publication, all candidates have 10 working days to respond.

Panel's final decisions are pronounced within a period of 90 working days, from the application deadline, published at INEB website www.ineb.up.pt.

The present tender is exclusively destined to fill the specify vacancy and can be terminated at any time until approval of final candidate list, expiring with the respective occupation of said vacancy.

Non-discrimination and equal access policy: INEB actively promotes a nondiscrimination and equal access policy, wherefore no candidate can be privileged, benefited, impaired or deprived of any rights whatsoever, or be exempt of any duties based on their ancestry, age, sex, sexual preference, marital status, family and economic conditions, instruction, origin or social conditions, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, origin territory, language, religion, political or ideological convictions and union membership.

Pursuant to Decree-Law no. 29/2001 of 3 February, disabled candidates shall be preferred in a situation of equal classification, and said preference supersedes any legal preferences. Candidates must declare, on their honor, their respective disability degree, type of disability and communication/expression means to be used during selection period on their application form, under the regulations above.

